

## DRAFT Forward Plan

The attached sheet lists the matters which are likely to be the subject of a key or important decision by either the Council's Cabinet or the Council itself and is produced in accordance with the Constitution adopted by North West Leicestershire District Council. The Plan is published a minimum of 14 days before coming into effect including a minimum time frame of 4 months. The date of publication of this Plan is 3rd October 2011. The effective date of operation is 3rd October 2011 onward.

The Cabinet comprises:

Councillor R Blunt	-	Leader
Councillor A V Smith	-	Deputy Leader and Community Services
Councillor T J Pendleton	-	Planning and Engagement
Councillor R D Bayliss	-	Housing and Customer Services
Councillor N J Rushton	-	Corporate

If you wish to comment on, or make representation in relation to, any issue contained within this plan please contact the person listed above or contact:

Michelle Terry, Member Services - telephone 01530 454787, [michelle.terry@nwleicestershire.gov.uk](mailto:michelle.terry@nwleicestershire.gov.uk)

Papers relating to the items listed below are normally available at least 5 clear working days prior to the relevant meeting as indicated under decision maker on the table below.

### Key Decisions

A key decision means a decision taken by the Cabinet, a group of the Cabinet, an area or joint committee of a matter in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely:

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the Council;
- (c) for the purposes of (a) and (b) above £100,000 shall be regarded as significant in terms of expenditure or savings and any issue, which in the opinion of the Leader is likely to have an impact on people, shall be regarded as significant in terms of impact on communities.

Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
Council Tax, Non Domestic Rates, Housing Rents and Sundry Debts Write Offs (NKD)	Cabinet	18 October 2011	N/A	<p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Head of Finance 01530 454520 john.casey@nwleicestershire.gov.uk</p> <p>Head of Revenues &amp; Benefits 01530 454733 sue.williams-lee@nwleicestershire.gov.uk</p>	Supporting Papers 18 October 2011
Local Development Framework (KD)	Cabinet	18 October 2011	CLT	<p>Councillor Trevor Pendleton 01509 569746 trevor.pendleton@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Planning and Engagement 01530 454661 sue.haslett@nwleicestershire.gov.uk</p>	Report - 8th October 2011
Facing the Financial Challenge - Office Accommodation Strategy Update (KD)	Cabinet	18 October 2011	N/A	<p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Legal and Support Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk</p>	Report

Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
Delivery of the Decent Homes Improvement Programme - Procurement Issues ( <b>KD</b> )	Cabinet	18 October 2011	Corporate Leadership Team Tenant and Leaseholder Consultation Forum	Councillor Roger Bayliss 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk  Head of Housing and Customer Services 01530 454780 chris.lambert@nwleicestershire.gov.uk	Report - 26 September 2011
Waste Services – Remember, Remember the First Week in November! (FOR INFO)	Cabinet	18 October 2011	Deputy Leader and Community Services Portfolio Holder Corporate Leadership Team Trade Unions Waste Services staff	Councillor Alison Smith 01530 835668 alison.smith@nwleicestershire.gov.uk  Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk  Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk	Report
Quarter Two Performance Management Report (FOR INFO)	Cabinet	15 November 2011	Corporate Leadership Team	Councillor Roger Bayliss 01530 411055 roger.bayliss@nwleicestershire.gov.uk  Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk  Head of Housing and Customer Services 01530 454780 chris.lambert@nwleicestershire.gov.uk	Performance Report

Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
Minutes of the Grants Review Working Party - 17 October 2011 (NKD)	Cabinet	15 November 2011	n/a	<p>Councillor Alison Smith 01530 564645 alison.smith@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Minutes of meeting
Housing Revenue Account Business Plan (KD)	Cabinet	15 November 2011	Corporate Leadership Team Tenants and Leaseholders Consultation Forum	<p>Councillor Roger Bayliss 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Housing and Customer Services 01530 454780 chris.lambert@nwleicestershire.gov.uk</p>	Report available 7 November
Working with the Voluntary & Community Sector (KD)	Cabinet	15 November 2011	Project Team Corporate Leadership Team Voluntary & Community Sector Forum	<p>Councillor Trevor Pendleton 01509 569746 trevor.pendleton@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Planning and Engagement 01530 454661 sue.haslett@nwleicestershire.gov.uk</p>	Report available 12 September

Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
Police and Crime Commissioners (NKD)	Cabinet	15 November 2011	Report	<p>Councillor Trevor Pendleton 01509 569746 trevor.pendleton@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Planning and Engagement 01530 454661 sue.haslett@nwleicestershire.gov.uk</p>	Report 20th September 2011
Environment Hub Update Report (FOR INFO)	Cabinet	15 November 2011	Corporate Leadership Team	<p>Councillor Alison Smith 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Environment Hub proposals
Leisure Services Efficiency Review (KD)	Cabinet	15 November 2011	<p>Trade Union's Leisure Centre Staff</p> <p>Corporate Leadership Team</p> <p>Wigan Leisure Trust (Critical Friend)</p>	<p>Councillor Alison Smith 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Wigan Leisure Trust Report

Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
Council Tax, Non Domestic Rates, Housing Rents and Sundry Debts Write Offs (NKD)	Cabinet	13 December 2011	N/A	<p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Finance 01530 454520 john.casey@nwleicestershire.gov.uk</p>	Supporting papers available 6 December
Air Quality Assessment - Coalville (KD)	Cabinet	13 December 2011	LCC	<p>Councillor Alison Smith 01530 835668 alison.smith@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Background Papers held in Street Action

Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
Budget 2012/13 Consultation Feedback (KD)	Cabinet	13 December 2011	N/A	<p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Finance 01530 454520 john.casey@nwleicestershire.gov.uk</p>	Report available from 21st November 2011
Quarter Three Performance Management Report (FOR INFO)	Cabinet	07 February 2012	Corporate Leadership Team	<p>Councillor Roger Bayliss 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Housing and Customer Services 01530 454780 chris.lambert@nwleicestershire.gov.uk</p>	Performance Report

Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
2012/13 Budget and Council Tax Setting (KD)	Cabinet	07 February 2012	N/A	<p>Councillor Nick Rushton 01530 412059 nicholas.rushton@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Finance 01530 454520 john.casey@nwleicestershire.gov.uk</p>	Report available from 16th January 2012
Minutes of the Grants Review Working Party - 23 January 2011(NKD)	Cabinet	13 March 2012	n/a	<p>Councillor Alison Smith 01530 564645 alison.smith@nwleicestershire.gov.uk</p> <p>Chief Executive 01530 454500 christine.fisher@nwleicestershire.gov.uk</p> <p>Head of Community Services 01530 454832 john.richardson@nwleicestershire.gov.uk</p>	Minutes of the meeting



Decision	Decision maker	Date of decision (approx)	Method of consultation, proposed consultees	Contacts	Documents to be considered and date of availability
Council Delivery Plan for 2012/13 (KD)	Cabinet	13 March 2012	N/A	<p>Councillor Roger Bayliss 01530 411055 roger.bayliss@nwleicestershire.gov.uk</p> <p>Director of Services 01530 454555 steve.bambrick@nwleicestershire.gov.uk</p> <p>Head of Housing and Customer Services 01530 454780 chris.lambert@nwleicestershire.gov.uk</p>	Report available from 20th February 2012